



Agriculture Business Management/CoOp Course Syllabus



Instructor: Mrs. Sharon Metzger Phone: 480-224-2313

E-mail: metzger.sharon@CUSD80.com

Teacher Web Site: <http://www.cusd80.com//Domain/622>

Course Description and Objectives

This course is designed to tie all agriculture skills together with the basics of business management. Students will be required to maintain an SAE project. Leadership development is provided through FFA. **Successful completion of this course without a part-time job earns a .5 economics credit and a .5 elective credit. Successful completion of this course with a part-time job earns a .5 economics credit and a 2.5 elective credit.**

Materials

- 3-ring binder with paper **and** writing utensils (pencils or black or blue ink only).
- It is recommended to bring a calculator and a flash drive

Workplace Employability Skills

Students will receive 10 points each day for properly demonstrating successful employability skills.

Tardy Policy

Students are expected to arrive on time every day to class. Consequences of not arriving on time:

- 1st Tardy - Warning and loss of employability skills points
- 2nd Tardy - Parent contact and loss of employability skills points
- 3rd Tardy - 15 minute detention (lunch or after school) within 24 hours, parent contact and loss of employability skills points
- 4th Tardy - Referral submitted to administration, parent contact and loss of employability skills points

Absence Policy

10 Absences from this class in one semester may result in removal from class.

Conference Period and Tutoring Policy

- Students may use conference periods and after school to make up missed labs/activities or to make up missed assignment.
 - Conference period will be on Wednesdays and Thursdays.
 - During this time, students are only allowed out of the classroom if they have a pass signed by a teacher or a properly designated color club pass.
 - Passes must be requested during class or before school
- The library is not available during conference.
- Students should use this time to study or read.

Class Expectations

1. Be in class on time
2. Be prepared with all required supplies
3. Be courteous and respectful to everyone
4. No inappropriate language or profanity
5. No food or drink (except water) in the classroom

Consequences for Inappropriate Behavior

(All decisions will be at the discretion of the instructor)

1. 1st time - Warning
2. 2nd time - Parent Contact
- 3rd time - Removal from class and a referral submitted to administration

Grading

This course consists of three components: Agriculture Instruction/Curriculum, Supervised Agriculture Experience, and the FFA.

1. **Agriculture Instruction/Curriculum:** Grades are not given, they are earned. Grades will be determined by the degree to which objectives are met, success is achieved, timeliness, neatness, and original work. As this is an advanced class, students are expected to keep up with the pace of the coursework. If you are struggling with the class, I am available for extra assistance during conferences and after school.
2. **Supervised Agriculture Experience (SAE) Project:** Students will be expected to design a SAE plan in the 1st quarter and implement it by the 2nd quarter. Students will keep an electronic record of this project and are expected to take photos of their project throughout the school year. It will be the responsibility of the student to keep accurate records throughout the school year and submit these records on time to the instructor.
3. **FFA Leadership Grade:** A major aspect to this course is the development of leadership skills, speaking abilities, teamwork and other various skills that will play a major role in every individual's career choice. Students are required to participate in the local FFA activities and have the opportunity to participate in the district, state and national FFA activities. **This will count towards 20% of each semester's grade.** Please refer to the attached sheet for dates of the required events.

Grading Scale:

- A = 90 - 100%
- B = 80 - 89%
- C = 70 - 79%
- D = 60 - 69%
- F = 59 - 50%

Semester Grade = (40% 1st/3rd Qrt) + (40% 2nd/4th Qrt) + (20% Leadership Grade + Semester Final)

Infinite Campus Access

Parents and students can access grades by going to the school's website and clicking on Parent Connect. Students' information is only accessible by using an individualized password assigned by the school. Parents may contact office personnel/counselor for their child's password.

General Procedures

Late work:

Assignments turned in late, but not due to absence(s) will be accepted, but at half points. This is not applicable to the Supervised Agricultural Experience Project (SAE). The dues dates for the SAE project will be provided 2nd quarter and are not accepted late.

Make-up work:

It is your responsibility to pick up any missed assignments. I suggest making a good friend that you can depend on for notes, etc. Many labs will consist of materials that are available only at the time of the lab. Missed labs must be made up after school within one week. If you do not understand the assignment please ask, I am here to help you. You have two days to make up missed work; otherwise, it becomes late work. And worth half points. Class time will not be used to explain missed work.

BHS Diversity Statement:

All individuals have a right to an educational environment free from bias, prejudice, and bigotry. As members of the Basha High School educational community, students are expected to refrain from participating in acts of harassment that are designed to demean another student's race, gender, ethnicity, religious preference, disability, or sexual orientation.

Syllabus Disclaimer:

Mrs. Metzger's views the course syllabus as an educational contract between the teacher, students, and parents. Every effort will be made to avoid changing the course schedule, but the possibility exists that unforeseen events will make syllabus changes necessary: this includes but is not limited to SAE dates, FFA dates and classroom due dates. The instructor reserves the right to make changes to the syllabus as deemed necessary. Students will be notified in a timely manner of any syllabus changes.